



Banking / Exchanging Rules & Procedures

* Banking (Depositing)

- HTSE accepts ONLY “**RED**” weeks (refer to RCI book)
- Hawaii weeks: Deposit two years to two weeks prior to start date
Late Deposit Fee – Hawaii weeks less than 13 days prior to start date \$149
- Mainland weeks: Deposit two years to 60 days prior to start date
- Lawai Beach Resort deposits:
 - * Resort requires a **written request** either by fax or email to do any banking; include **the year** you are banking and the **exchange company** (For example: “I would like to deposit my 2019 week with HTSE)
- All other resort deposits:
 - * Call your home resort and set up an actual **reservation**.
 - * We will need the **dates, unit size and if available the unit number or confirmation number** for the week you have deposited.
 - * Call HTSE to bank at 866-860-4873 or fill out the online form at <http://www.htse.net> .
- Deposited week is good for two years based on the start date.
 - * One year extension is available for \$119 (*one time transaction per week*)
- Deposited weeks **CANNOT** be rented. EXCHANGE USAGE ONLY.
- There is no charge to add a guest name to a confirmed exchange.

* Bonus weeks

- Given when Hawaii week is deposited by the last day of August of the previous year. ***For example, your 2019 Hawaii week needs to be deposited by August 31, 2018 to receive bonus week.***
- \$249 fee to use.
- Inventory HAS to be found on our WEBSITE under “Exchanges”.
- No **searches** can be done.
- ***Reservations can only be made 90 days or less in advance.***

* Exchanges

- Rates: \$129 return to home resort, \$149 Hawaii/U.S. Mainland and \$169 International.
- Upgrades
 - * Studio to 1-bedroom: \$275 + exchange fee
 - * Studio to 2-bedroom: \$375 + exchange fee
 - * 1-bedroom to 2-bedroom: \$275 + exchange fee
- Once confirmed, any change or cancellation results in loss of exchange/upgrade fee